

## Site Manager Level 4 – Village Primary School



### Benefits & Grade

G (SCP 9 - 12) 37 Hours Per Week – Whole Year  
Actual Salary (£23,194 - £24,496)

### Contract Details

Required for 1<sup>st</sup> October or sooner where possible  
Permanent role, subject to successful probationary period

**Closing Date:** 30<sup>th</sup> August

**Interviews:** 9<sup>th</sup> September

### Disclosure

The school is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced DBS check.

### Job Description

The main purpose is to work under the direction of the Trust Estates Manager and Head Teacher, having responsibility for the day to day management of the school building and grounds. Undertake inspections of the site in respect to appearance, maintenance and Health & Safety. To manage and monitor building cleaning and deal with contractors on site. Supervision of the cleaning staff.

Please see further information in Job Description.

We offer:

- a friendly and enthusiastic staff committed to achieving the best for all pupils
- excellent opportunities for professional development and support through school and within our supportive Trust.
- a strong sense of community and family atmosphere
- an experienced and skilled staff
- delightful children, supportive parents and governors

### More Information Obtainable

An application form is available from the school website

Please return your completed application form to [admin@princeregenttrust.co.uk](mailto:admin@princeregenttrust.co.uk).